

Present: Adele Anderson, Dennis Cunningham, Faith Driggs, Russell Holt, Priscilla Jenkins, Betty Kimball, Shirley Lauffer, Arno Masters, Steve Pechonis, Jacqui Wildes, Director

Absent: Frank Corbin, Richard Orell

Meeting was called to order at 12:00 Noon by Vice-Chair, Dennis Cunningham, in Richard Orell's absence.

Secretary's Report: Dennis asked if anyone had questions on the minutes of November 26, 2001 (no meeting held December 17, 2001). Betty Kimball had a question on whether Jacqui was representing Wellfleet on the Housing Task Force. Jacqui not sure whether she made the cut as yet—a motion was then made to accept the Secretary's minutes—seconded by Shirley Lauffer. All Ayes.

Treasurer's Report: A discussion on what the duties of the Treasurer are, or should be came about. Responsibilities are confusing as written in the By-Laws. Jacqui would like the Treasurer's Report to be meaningful—what exactly does the Board want or need to know about COA finances. Jacqui recently came across the Mass. General Laws created for COA'S which tells what the State feels the role of the COA Board is. The Board will review this document at a future meeting. A motion was made to defer the Treas. Report and review the by-laws, looking to the Treasurer's role. Dennis Cunningham also suggested for a future agenda, reviewing the COA "Mission Statement". All Ayes.

Chairman's Report: A Motion was made to defer or table the Chairman's Report to the next meeting. All Ayes.

Director's Report: Jacqui reported the funding source not heard from yet on the new building grant money. Decision on whether our community will receive grant money waiting for Governor Swift approval. Selectmen voted in December to allow us to proceed with certain functions, like engineering plans, so we do not fall behind in building schedule. Need to know within two weeks if money approved or we will be behind schedule! Jacqui gave the Board members a financial status report, as requested by Richard Orell. Discussion on COA operating budget ensued. Friends of COA are giving \$600 per year to the COA to fund programs at the center—!! Betty Kimball was asked by the Friends to recruit one member for them—Dennis Cunningham was interested. Jacqui will submit his name for consideration.

Dennis asked for a motion to adjourn at 12:50 p.m.—Betty Kimball made motion with a second from Adele Anderson. All Ayes.

Next Board Meeting is on Monday, February 25th, at 12:00 Noon.

Respectfully submitted,

Priscilla Jenkins